



August 29, 2005

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Dear Su-tze,

The CFSAN LACF team and Peruvian Coalition would like to take this opportunity to thank you for your participation during the outreach program and workshop in Lima, June 20-24, 2005. Your participation and enthusiastic assistance were instrumental to the success of the program in Lima.

This letter is to confirm that the U.S. Food and Drug Administration (FDA), U.S. Department of Agriculture (USDA) and INVIMA are sponsoring another Acidified and Low Acid Canned Food coalition meeting and training conference in Colombia. The conference will be held September 20-27, 2005 in Medellín.

Most of the training will involve lectures, with targeted presentations and audio-visuals. There will also be "in-plant" workshops at several (at least three) commercial LACF facilities. The workshops will allow students to assess thermal processing equipment and participate during technical studies. The 6/22/05 workshops in Lima disclosed the need for additional time and accordingly, factory visits will be increased in duration to 1.5 to 2 days.

You will have a key role as a program presenter at the conference, as well as, in participation during the capacity-building meeting and workshops. This letter is written to confirm your commitment to speak and participate during the coalition meetings; training sessions; and the on-site workshop during the period September 20-27, 2005. We kindly request that you confirm your agreement to participate within 7 days of the receipt of this letter.

A draft copy of the Colombian outreach program agenda is attached. The attached agenda outlines topics for the meeting and workshops, as well as, some of your individual responsibilities. We welcome your thoughts and comments on ways to improve the conference and agenda.

The conference meeting facilities and local transportation are being arranged by INVIMA and the Andean Community. The USDA Foreign Agriculture Service has agreed to pay for your transportation; lodging; meals, and incidentals for the period 19-28 September, 2005. The contact person at USDA/FAS is Ms. Katya Caballero (202) 720-5028. The attached copy of the USDA Travelers Information Sheet must be completed and sent to Ms. Caballero by FAX (202)-720-1957.

We look forward to working with you again in the extension of the outreach program to Colombia. If you have any questions or suggestions, please feel free to contact me by fax at (920) 433-3949 or email dnelson@cfsan.fda.gov.

Sincerely,

Douglas R. Nelson - LACF Team
International LACF Inspection/Training Program Coordinator
FDA/Center for Food Safety and Applied Nutrition